

REQUIREMENTS FOR THE ISSUANCE OF CERTIFICATE OF OWNERSHIP FOR RELOADING MACHINE

- A. Letter Endorsement form Gun Club President

- B. Application Form

- C. Photocopy of Certificate of Gun Club Recognition and Firing Range Accreditation

- D. Photocopy of Member's gun club I.D. (Use of Ammunition Reloading Machine)
 - Fee – P3, 600.00

 - Surety Bond – P500.00

Note: For every twenty (20) members only one reloading machine is allowed to register

REQUIREMENTS FOR PERMIT TO CONDUCT SHOOTING COMPETITION

- A. Letter Request from Gun club President addressed to Chief, PNP (attn: C, FED)

- B. Course of Fire (Shooting Competition)

- C. Endorsement from Provincial / City Director that the competition is safe from criminal / insurgent threats and that safety precautions are arranged for the safety of the competitors.

- D. Fees
 - P1,200.00 (Level I & II)

 - P2,400.00 (Level III)

**REQUIREMENT FOR RENEWAL OF FIRING RANGE
ACCREDITATION
(Government Owned / Operated Firing Range)**

A. Letter request from the government agency / entity addressed to Chief, PNP

(Attn: C, FED)

B. Inspection Report from Operations Branch.

C. Photos of Firing Range

D. Photos of Gun Safety Rules Posted at the Range

E. Photocopy of the Expired Certificate of Firing Range Accreditation

Note: Pls. submit requirements as indicated with

REQUIREMENT FOR RENEWAL OF GUN CLUB RECOGNITION ONLY

- A. Letter request from Gun Club President addressed to Chief, FED (Attn:C,Opns Br)

- B. Photocopy of the Expired Certificate of Gun Club Recognition

- C. Latest Monthly Report

- D. Latest list of members with the following information:
 - complete name (Last, First, Middle Name)

 - complete address

 - birth date

 - birth place (town & province)

 - firearm data

- E. Memorandum of Agreement with the Accredited Firing Range

- F. Photocopy of the Certificate of Firing Range Accreditation

- G. Photos of Gun Club Office Range

- H. Fees – 100 per member

Note: Pls. submit requirements as indicated with

REQUIREMENTS FOR RENEWAL OF GUN CLUB RECOGNITION AND FIRING RANGE ACCREDITATION

- A. Letter request from Gun Club President addressed to C, FED (Attn: C, OMB, FED)
- B. Survey Report from the Provincial Director stating that the range is secured from criminal / insurgent threats.
- C. Inspection Report (to be conducted by FED personnel or the Regional / Provincial FESAG Officer / PNCO)
- D. Latest Monthly Report
- E. Latest list of members with the following information:
 - complete name (Last, First, Middle name)
 - complete address
 - birth date
 - birth place (town & province)
 - firearm data
- F. Photos of Firing Range and Gun Club Office
- G. Photos of Gun Safety Rules Posted at the Range
- H. Photo copy of the expired Gun Club Recognition and Firing Range Accreditation Certificates
- I. Fees
 - P100.00 per member
 - P1,200.00 for Firing Range Accreditation (private)
 - P3,000.00 for Firing Range Accreditation (commercial)

Note: Pls. submit requirements as indicated with

**REQUIREMENTS FOR NEW FIRING RANGE ACCREDITATION
(Government Owned / Operated Firing Rang)**

- A. Letter request from the government agency / entity addressed to Chief, PNP
(Attn: C, FED)

- B. Inspection Report from Operations Branch.

- C. Location sketch of Firing Range

- D. Photos of Firing Range (with captions)

- E. Photos of Gun Safety Rules Posted at the Range

- F. Photocopy of Certificate of Accredited Instructor / Range Officer

Note: Pls. submit requirements as indicated with

REQUIREMENTS FOR NEW GUN CLUB RECOGNITION ONLY

- A. Letter request from Gun Club President addressed to Chief, PNP (Attn: C, FED)
- B. Minimum of 15 Licensed FA holders as members with their renewed firearm licenses duly authenticated.
- C. Membership limited to residents of the province / city
- D. Directorate for Intelligence (DI) for the 15 members
- E. Copy of the original SEC Registration
- F. Copy of Articles of Incorporation and by-laws
- G. Copy of Gun Club Office location plan
- H. Mayor's Permit
- I. Memorandum of Agreement with the Accredited Firing Range
- J. Photocopy of the Certificate of Firing Range Accreditation
- K. Photos of Gun Club Office (with captions)
- L. Fees

P3, 000.00 for Gun Club Recognition (one time)

Note: Pls. submit requirements as indicated with

REQUIREMENTS FOR NEW GUN CLUB RECOGNITION & FIRING RANGE ACCREDITATION

- A. Letter request from Gun Club President addressed to Chief, PNP (Attn: C, FED)
- B. Minimum of 15 licensed FA holders as members with their renewed firearm licenses authenticated
- C. List of member limited to residents of the province / city
- D. Directorate for Intelligence (DI) for the 15 members or RIID clearances
- E. Copy of Original SEC Registration
- F. Copy of Articles of Incorporation and by-laws
- G. Copy of Gun Club Office / Firing Range location plan
- H. Burglar and fireproof armory or vault in target range for safekeeping of FA / Ammo and its location plan
- I. Recommendation from Police Provincial / City Director
- J. Mayor's Permit
- K. Security Survey Report from Provincial Director stating that the range is secured from outside threats or insurgency attacks.
- L. Inspection Report from Operations Branch / FESAGS
- M. Photos of Gun Club Office and Firing Range (with captions)
- N. Photos of Gun Safety Rules posted at the Range
- O. Fees
 - P3,000.00 for Gun Club Recognition (one time)
 - P3,000.00 for Firing Range Accreditation (private)
 - P6,000.00 for Firing Range Accreditation (commercial)
 - No fees for the government firing range

Note: Pls. submit requirements as indicated with